

**Questions?** Call us at CDA Insurance: 1-800-884-2343 or 541-434-9613

### *ODS Application*

#### **Tips for completing the application:**

1. Please read everything carefully and answer all questions honestly. This document becomes part of your health insurance contract.
2. Please complete all sections to the best of your ability. Please pay special attention to the Health Statement. By including the specific details to questions you answered "yes" to, the processing of your application will be expedited. Be sure to include:
  - o The specific name and date of the diagnosis or condition and correct spelling.
  - o The treatment(s) that were done, including the last time you visited the doctor for this condition and medications that were prescribed and medications that are currently being taken.
  - o Final result refers to the status of the condition. If it has been treated and your doctor has not requested any follow-ups, please state so. If you are still seeing the doctor, please state so.
  - o Complete name, address and phone number of the doctor.

#### **Prior Insurance?**

**Yes:** Please make a photocopy of your health insurance card(s) or contact your insurance carrier and request a "Certificate of Credible Coverage." Include this with your application.

**No:** If your application is approved, when the policy is sent to you, there will be a form that will need to be signed and returned to us stating that you understand there is a 6 month waiting period on pre-existing conditions before you will be covered for conditions that you been diagnosed with or seen a doctor for before the policy is effective.

#### **Children on the Application?**

As of Sept. 23, 2010, federal health reform no longer allows insurance companies to deny coverage to children with pre-existing conditions. However, the law does allow insurers to limit enrollment to specific times of year so that parents do not wait until a child becomes sick to buy coverage.

ODS will accept applications for enrollment of children with parent(s) throughout the year. Children may enroll in individual insurance throughout February and August of every year, starting with February 2011. Additional enrollment periods must be allowed in cases such as birth, adoption, or loss of coverage due to divorce or death of a parent. Under some circumstances, if a child's coverage with an insurance company ends, that company does not have to sell a new policy to the child for 12 months

#### **Payment:**

You must include a premium check or bank draft information from a PERSONAL checking account with this completed application for your application to be processed as complete. The payment options are monthly bank draft or direct bill. You will be contacted on approval for payment and the payment options that are available to you.

#### **Final check list before mailing:**

- All sections completed?
- Copy of Insurance Card or Certificate of Credible Coverage
- Signed and Dated

#### **Send Completed Application to:**

CDA Insurance LLC

PO Box 26540

Eugene, Oregon 97402

**Or FAX it to: 541.284.2994**



# Individual health plan application

Please print legibly in black or blue ink and return your completed application using one of these methods:

**MAIL:** ODS, Attn.: Individual Underwriting, 601 S.W. Second Ave., Portland, OR 97204-3156

**FAX:** 503-243-3949

**EMAIL:** Scan and send to individualplans@odscompanies.com

(Faxed and scanned applications must include premium deduction authorization and a voided personal check.) **You MUST include a premium check or bank draft information from a PERSONAL checking account with this completed application for your application to be processed as complete.**

Please complete all sections of this application. If the application is incomplete or additional information is required, your effective date may be delayed. Illegible and incomplete applications will be returned. We must receive your complete submission including premium a minimum of 10 days prior to the requested effective date.

*You are not required to disclose any information on any part of this application about genetic testing or genetic information relating to you or any blood relative. You are not required to disclose any decision by an insurance company that is based on a genetic test or on genetic information. A person under the age of 19 applying for an individual health benefit plan may not be denied enrollment or excluded from coverage due to health reasons.*

## Section 1: Type of application (select one)

Effective dates are assigned by ODS on the 1st of the month following approval and acceptance. For consideration of a particular date in the future (not more than 60 days from the date you signed this form), **please indicate date:** \_\_\_\_\_

- A.  New enrollment
- B.  Child-only (ages 0-18) complete a separate form for each child on his or her own plan.
- C.  Upgrade in coverage
- D.  Addition of a dependent to an existing policy
  - Existing policyholder: \_\_\_\_\_
  - ID# of policy: \_\_\_\_\_
  - Spouse/date of marriage: \_\_\_\_\_
  - Registered domestic partner (RDP)\* /date of registration: \_\_\_\_\_
  - Newborn/date of birth: \_\_\_\_\_
  - Child or children/date of birth: \_\_\_\_\_
  - Adopted child/date of placement or custody: \_\_\_\_\_
  - Other: \_\_\_\_\_

\* Partner registered per the Oregon Family Fairness Act

## Section 2: Select a plan

You must reside in the state of Oregon and live in Oregon at least six months out of the year in order to be eligible for coverage. In order to be eligible to enroll in the ODS individual dental plan rider, you must enroll in an ODS individual medical plan. The only time you can enroll in an ODS dental plan rider is when you first enroll in an ODS individual medical plan.

<p><b>Beneficial Rx</b></p> <p><input type="checkbox"/> \$1,000*</p> <p><input type="checkbox"/> \$2,500</p> <p><input type="checkbox"/> \$5,000</p>	<p><b>Beneficial Value</b></p> <p><input type="checkbox"/> \$1,000   <input type="checkbox"/> \$2,500</p> <p><input type="checkbox"/> \$5,000   <input type="checkbox"/> \$7,500</p> <p><b>Optional Rx Rider:</b></p> <p><input type="checkbox"/> Yes   <input type="checkbox"/> No</p>	<p><b>DENTAL PLAN RIDER</b></p> <p><input type="checkbox"/> <b>YES</b>, enroll me in the Delta Dental Premier dental plan rider offered by ODS. I have read the dental plan benefit summary and rate sheet and understand the coverage available to me. I understand if I lose eligibility in an ODS individual medical plan, I will not be able to continue my ODS dental plan rider.</p> <p><input type="checkbox"/> <b>YES</b>, enroll me in the Delta Dental PPO dental plan rider offered by ODS. I have read the dental plan benefit summary and rate sheet and understand the coverage available to me. I understand if I lose eligibility in an ODS individual medical plan, I will not be able to continue my ODS dental plan rider.</p> <p><input type="checkbox"/> <b>NO</b>, I do not want the ODS dental plan rider. I understand that by declining the dental coverage available to me, the "one-time only" enrollment period will expire and I will not be allowed to enroll in the dental plan rider at a later date.</p>
<p><b>HSA 3000</b></p> <p><i>Individual:</i></p> <p><input type="checkbox"/> \$3,000</p> <p><i>Family:</i></p> <p><input type="checkbox"/> \$6,000</p>	<p><b>HSA Value</b></p> <p><i>Individual:</i></p> <p><input type="checkbox"/> \$2,800</p> <p><i>Family:</i></p> <p><input type="checkbox"/> \$5,600</p>	
<p><b>Maximizer</b></p> <p><input type="checkbox"/> \$1,000   <input type="checkbox"/> \$2,500   <input type="checkbox"/> \$5,000</p>		

\* Eligible plan for medical premium subsidy through the Family Health Insurance Assistance Program (FHIAP).

### Section 3: Applicant information

*ODS invites you to use the younger spouse/RDP as the primary applicant if it would help you to receive a lower premium.*

Applicant's Social Security no.	Marital status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> RDP	Applicant's height	Applicant's weight	Home telephone no.		
Applicant's last name	First name	Middle	Gender <input type="checkbox"/> Female <input type="checkbox"/> Male	Date of birth	Age	Business telephone no.
Residence address		Street	City	State	ZIP code (+4)	
Mailing address <i>(if different from residence)</i>		Street/P.O. Box	City	State	ZIP code (+4)	
Email address			Primary language <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____			

LIST ALL FAMILY MEMBERS TO BE COVERED (Children under 26 years old)							
Last name of family member	First name	Height	Weight	Gender	Age	Date of birth	Social Security no.
Spouse/RDP							
Child							
Child							
Child							
Child							

**Explain relationship to the applicant for any member listed above whose last name is different from the applicant:**

**Attach additional copy of this page, if necessary, to list other family members to be included on this application.**

### Section 4: Insurance history

Has any insurance company within the past five years declined, postponed, refused, restricted or increased the premium for health reasons for life or health insurance coverage for you or anyone listed on this application?  Yes  No

If yes, name the insurance company and the person affected: \_\_\_\_\_

Please indicate the reason for declination by the insurance company and the date the declination occurred: \_\_\_\_\_

Do you or any family members have other active health or medical coverage, Medicare, Medicare Advantage or Medicare supplemental coverage?  Yes  No

If yes, name of insurance company: \_\_\_\_\_

Effective date of current medical coverage: \_\_\_\_\_ Termination date of current medical coverage: \_\_\_\_\_

If anyone listed on this application has had health coverage through ODS within the last five years, list their name and ODS ID number: \_\_\_\_\_

As part of the underwriting review, ODS may review any claims history for applicants for the last five years from prior ODS coverage.

Do you or any family members work for an employer who offers health benefits to employees?  Yes  No

Are you or any family members enrolled?  Yes  No

If no, why? \_\_\_\_\_

## Section 5: Health history statement

Please mark “yes” or “no” for each item between questions 1 and 53e (for you and any family members). **You must provide details on page 5, under Section 6: Health Statement, to any questions you answer with “yes” between questions 1 and 53e.** Within the past five years, has anyone listed on this application had any medical advice, diagnosis, care or treatment – including prescribed medications, recommended or received from a licensed healthcare professional, or had any illness, ailment, injury, health problem, symptoms, physical impairment, surgery or hospital confinement related to any of the following conditions? (For the purpose of these questions, chronic means persistent, continuous or periodic, or a combination of any of these terms.)

1	AIDS, ARC, HIV positive	<input type="checkbox"/> Yes <input type="checkbox"/> No	25	Hernia	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Alcohol/chemical/drug abuse/habit	<input type="checkbox"/> Yes <input type="checkbox"/> No	26	High cholesterol (if “yes,” record last reading on page 5)	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Anemia/chronic fatigue	<input type="checkbox"/> Yes <input type="checkbox"/> No	27	High blood pressure (if “yes,” record last reading on page 5)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Appendicitis/ chronic abdominal pain	<input type="checkbox"/> Yes <input type="checkbox"/> No	28	Kidney/kidney stones	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Back/neck/spine	<input type="checkbox"/> Yes <input type="checkbox"/> No	29	Knee/shoulder/hip/other joints	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Birth defect/congenital deformities	<input type="checkbox"/> Yes <input type="checkbox"/> No	30	Liver condition/hepatitis	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	Bladder/urinary tract	<input type="checkbox"/> Yes <input type="checkbox"/> No	31	Lupus, chronic muscle pain, muscle injury or disease, or fibromyalgia	<input type="checkbox"/> Yes <input type="checkbox"/> No
8	Blood/circulatory	<input type="checkbox"/> Yes <input type="checkbox"/> No	32a	Mental/emotional condition/depression	<input type="checkbox"/> Yes <input type="checkbox"/> No
9	Bone/orthopedic	<input type="checkbox"/> Yes <input type="checkbox"/> No	32b	Therapy/counseling within the past 5 years (if “yes,” record date of last session on pg. 5)	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	Brain disease or injury/concussion	<input type="checkbox"/> Yes <input type="checkbox"/> No	33	Neurological condition/disease/injury	<input type="checkbox"/> Yes <input type="checkbox"/> No
11	Breast (lumps or masses)	<input type="checkbox"/> Yes <input type="checkbox"/> No	34	Phlebitis/blood clot	<input type="checkbox"/> Yes <input type="checkbox"/> No
12	Cancer	<input type="checkbox"/> Yes <input type="checkbox"/> No	35	Osteoarthritis/osteoporosis/ osteopenia	<input type="checkbox"/> Yes <input type="checkbox"/> No
13	Chemotherapy/radiation treatment	<input type="checkbox"/> Yes <input type="checkbox"/> No	36	Prostate/elevated PSA/prostatitis	<input type="checkbox"/> Yes <input type="checkbox"/> No
14a	Colon/rectum/intestine/bowel	<input type="checkbox"/> Yes <input type="checkbox"/> No	37	Reproductive system disorder/ infertility	<input type="checkbox"/> Yes <input type="checkbox"/> No
14b	Blood in stool	<input type="checkbox"/> Yes <input type="checkbox"/> No	38	Chronic respiratory/lung condition	<input type="checkbox"/> Yes <input type="checkbox"/> No
15	Convulsion/seizures/epilepsy	<input type="checkbox"/> Yes <input type="checkbox"/> No	39	Rheumatoid arthritis	<input type="checkbox"/> Yes <input type="checkbox"/> No
16	Diabetes/sugar in urine	<input type="checkbox"/> Yes <input type="checkbox"/> No	40	Sexually transmitted disease(s)	<input type="checkbox"/> Yes <input type="checkbox"/> No
17	Chronic ear/nose/throat/tonsil condition/ disease/disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No	41	Skin condition, abnormal or cancerous moles, or eczema/cysts/cancer	<input type="checkbox"/> Yes <input type="checkbox"/> No
18	Eating disorders such as, but not limited to, anorexia or bulimia	<input type="checkbox"/> Yes <input type="checkbox"/> No	42	Sleep apnea, chronic sleep disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No
19	Emphysema/asthma/chronic lung disease (COPD)	<input type="checkbox"/> Yes <input type="checkbox"/> No	43	Stomach disorders/ulcer/acid reflux	<input type="checkbox"/> Yes <input type="checkbox"/> No
20	Endocrine/gland/ hormone system	<input type="checkbox"/> Yes <input type="checkbox"/> No	44	Stroke/paralysis/seizures	<input type="checkbox"/> Yes <input type="checkbox"/> No
21	Disease or injury of eye/cataract/glaucoma	<input type="checkbox"/> Yes <input type="checkbox"/> No	45	Tumors	<input type="checkbox"/> Yes <input type="checkbox"/> No
22	Gallbladder/pancreatic disease	<input type="checkbox"/> Yes <input type="checkbox"/> No	46	TMJ/jaw joint	<input type="checkbox"/> Yes <input type="checkbox"/> No
23	Chronic headaches/migraines	<input type="checkbox"/> Yes <input type="checkbox"/> No	47	Weight fluctuation (+/-20 lbs.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
24	Heart/chest pain/angina	<input type="checkbox"/> Yes <input type="checkbox"/> No	48	Cosmetic surgery/implants, use of prosthetic devices/limbs	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Section 5: Health history statement** *(continued)*

49. Has any person on this application used tobacco products in any form within the past five years?  Yes  No

Name: \_\_\_\_\_ Type of product: \_\_\_\_\_

Name: \_\_\_\_\_ Type of product: \_\_\_\_\_

Name: \_\_\_\_\_ Type of product: \_\_\_\_\_

50. Please provide the following information for each **female** on this application: (details on page 5)

<b>Family member's name:</b>				
a. Initial menstrual cycle begun?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Date of last menstrual period: (mm/dd/yy)				
c. If <b>(b)</b> is more than 35 days ago, please explain:				
d. Excessive or absent menstrual bleeding?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. If the answer to <b>d</b> is "yes," please explain:				
Date of last Depo-Provera shot?				
Abnormal Pap smears?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Prior Cesarean section or miscarriage?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Please mark "yes" or "no" for each item below for questions 51 through 53e and give details to any "yes" answers on page 5.**

51. Is any person on this application now pregnant?  Yes  No

If yes, name: \_\_\_\_\_ Due date: \_\_\_\_\_

52. Is any person on this application, including male applicants and dependent males or females, responsible for a current pregnancy?  Yes  No

If yes, name: \_\_\_\_\_ Due date: \_\_\_\_\_

53. Please provide the following information for each person on this application.

You must provide details on page 5 to any questions you answer with "yes" between questions 53a and 53e.

Within the past five years, has any person on this application:

- a. Had ANY medical advice, diagnosis, care or treatment – including prescribed medications – recommended or received from a licensed healthcare professional, or had any illness, ailment, injury, health problem, symptoms, physical impairment, surgery or hospital confinement not already indicated on this application?  Yes  No  
If **yes**, please indicate question 53a on page 5 and explain.
- b. Had chronic cough, fatigue, diarrhea or enlarged glands?  Yes  No
- c. Been advised to have or contemplated having an operation or medical procedure not yet performed?  Yes  No
- d. Been scheduled to see a healthcare provider at a future date?  Yes  No
- e. Taken any prescription medication on a regular basis?  Yes  No

54. List all medications currently being taken by any person on this application:

Name of applicant	Medication	Prescribed by (Dr.'s name/address/phone)	Date prescribed

### Section 6: Health statement

You **must** provide specific details below to any question answered “yes” on pages 3 and 4. Include insured/applicant’s name; the number of the question to which you answered “yes”; the condition, treatment and date; the result of treatment, including any medications; and the name, address and telephone number of the attending physician, other healthcare provider or clinic/hospital. You may attach a separate sheet of paper if necessary.

Name	Question number	Start to end dates	Condition (specific illness or injury)	Treatment (including medications)	Final result, ongoing or resolved (circle one)	Attending physician/healthcare provider/hospital
					O / R	
					O / R	
					O / R	
					O / R	
					O / R	
					O / R	

<b>Name, address and telephone number of medical provider(s) with current medical record/history:</b>

### Section 7: Issuance alternatives

**Would you accept a policy(ies) issued to any combination of family members even if others are declined?**  Yes  No

**Would you accept a downgrade?**  Yes  No

*(Downgrade: Insurance carrier may limit the individual health benefit plans in which the individual may elect to enroll because of one or more pre-existing conditions.)*

***Issuance alternatives are determined on a case-by-case basis, and are not guaranteed to be offered in all situations. If you receive an alternative offer, you must sign and return the amendment to put the policy into force indicating your acceptance based on the terms stipulated by the offer. A downgrade offer cannot be issued to a FHIAP applicant.***

**Section 8: Prior coverage credit**

If you have had prior health coverage and you are applying within 63 days of prior coverage termination, you may be eligible for credit toward any pre-existing condition limitation applicable under our plan. Note: Effective date must be within 63 days of end of prior plan. You must provide a certificate of creditable coverage in order to receive prior coverage credit. This is not required of applicants under the age of 19.

**ENTER PRIOR COVERAGE INFORMATION AND ATTACH A COPY OF YOUR CERTIFICATE OF CREDITABLE COVERAGE.**

<b>Insurance company</b>	<b>Policy no./Identification no.</b>	
<b>Employer name</b>	<b>Effective date of coverage</b>	<b>Termination of coverage</b>
<b>List any coverage before this</b> (if above coverage was in force less than six months)		

Do you have 12 months of prior dental insurance with no more than a 90-day break in coverage?  Yes  No  
If yes, please provide the following:

- 1. Name of individual enrolled in prior plan: \* \_\_\_\_\_
- 2. Carrier name: \* \_\_\_\_\_
- Carrier telephone number: \* \_\_\_\_\_
- Effective: \_\_\_/\_\_\_/\_\_\_ Termed: \_\_\_/\_\_\_/\_\_\_

**Section 9: Agent of record section** (To be completed by agent only)

I (the agent) certify I have explained the eligibility provisions to the applicant. I have not made any statements about benefits, conditions or limitations of the contract except through written material furnished by ODS, and provided Oregon Disclosure Information required.

In order for you to become the Agent of Record, you must be actively appointed with ODS. Please sign and date below.

**I certify that the information supplied to me by the applicant has been truly and accurately recorded here.**

Agent name: Dann Loewenthal

Agency name: CDA Insurance LLC Phone no.: 541.434.9613

Street address: 2160 W 11th Ave., Suite D City: Eugene State: OR ZIP: 97402

I affirm all health information provided to me has been accurately reflected on this application I disclose to ODS.

**Agent's signature (required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NOTE TO AGENT: COLLECT PREMIUM WITH APPLICATION.**

## Section 10: Authorization section

**Be sure to sign and date the application below.** A spouse’s or RDP’s signature is required if applicable. The signature applies to both “Certification of Completeness and Correctness” and “Conditional Authorization to Use/Disclose Protected Health Information”:

**CERTIFICATION OF COMPLETION AND CORRECTNESS**

I affirm that the answers given in this “Oregon Standard Health Statement” are complete and correct. I have provided these answers as part of the application procedure required by ODS to enroll in its insurance coverage. I understand that if this application contains any intentional misrepresentations of material fact ODS may deny coverage, modify or cancel the contract, or take other legal action. I will promptly inform ODS in writing if anything happens before my coverage takes effect that makes this application incomplete or incorrect. I understand and agree that no coverage shall be in force until approved by ODS. If approved, coverage will be in force as of the effective date determined by ODS. ODS may contact me to clarify answers on this application. As the applicant, I understand I have the right to inspect the information in my file.

**MUST LIST EACH APPLICANT FOR COVERAGE, INCLUDING DEPENDENTS (please print):**

*To list more applicants, please attach another copy of this page with additional dependents and signature of dependent’s representative.*

CONDITIONAL AUTHORIZATION TO USE/DISCLOSE PROTECTED HEALTH INFORMATION	
<b>Applicant:</b>	<b>Applicant:</b>
<b>Applicant:</b>	<b>Applicant:</b>
<b>Applicant:</b>	<b>Applicant:</b>

I (We) authorize any physician, healthcare provider, hospital, insurance or reinsurance company to use and disclose a copy of my protected health information to ODS Health Plan, Inc. for the purpose of enrollment determination or eligibility, claim payments and policy underwriting.

My protected health information includes medical records, emergency and urgent care records, billing statements, diagnostic imaging reports, transcribed hospital reports, clinical office chart notes, laboratory reports, dental records, pathology reports, physical therapy records, hospital records (including nursing records and progress notes), including records concerning alcohol and/or chemical dependency, reproductive health (including abortion), sexually transmitted diseases, HIV, AIDS, psychiatric disorders, mental illness and any other personal or medical information related to the purpose of this authorization. Information obtained with this authorization will be used for the purpose defined above and will be limited to the minimum necessary information to achieve that purpose.

I understand that the information used or disclosed pursuant to this authorization may be subject to re-disclosure and no longer protected under federal law. I have the right to revoke this authorization in writing at any time. If I revoke this authorization, the information described above will no longer be used or disclosed for the reasons covered by this written authorization. Any uses or disclosures already made with my permission cannot be taken back. Unless revoked, this authorization shall be in force and effect for 24 months from the date of the signature below.

To revoke this authorization, please send a written statement to ODS Health Plan, Inc., Privacy Office, 601 S.W. Second Ave., Portland, OR 97204 and state that you are revoking this authorization. This authorization is a condition of your enrollment in our health plan or your eligibility for benefits. If you decide not to sign this authorization, we may decline to enroll you in our health plan and decline to provide benefits and payment for treatment.

I (We) have reviewed and I (we) understand this authorization.

<b>Signature of applicant, parent or legal guardian if applicant is under age 18</b> X	<b>Relationship*</b>	<b>Date</b>
<b>Print name of parent or legal guardian for minors on this application</b>		
<b>Signature of applicant’s legal spouse, if applying for coverage</b> X	<b>Date</b>	
<b>Signature of dependent(s) age 18 and older, if applying for coverage</b> X	<b>Date</b>	
<b>Signature of dependent(s) age 18 and older, if applying for coverage</b> X	<b>Date</b>	

\*If not parent, please attach legal documentation if you are the legal guardian or Holder of Power of Attorney.

## Section 11: Payment options

### Initial payment (Select one)

**Please select a payment preference for your initial premium:\***

- I would like ODS to draft the initial monthly or quarterly premium and begin billing statements for subsequent billings. I've attached a photocopy of a "voided" personal check from the account to be drafted. **Please fill out the Auto Pay authorization agreement.**
- I've attached a personal check for one month's premium and do not wish ODS to draft the initial premium.

**Please make checks payable to ODS. Any payment received or draft authorization must be from a personal (not business) checking account.\*\***

**NOTE:** Sending in a check does not guarantee coverage. The first month's or quarterly premium amount will not be credited to your account until your application for individual health insurance coverage has been approved by ODS Underwriting. You will be notified in writing of your application status no later than 60 days from receipt. If your application is approved, the coverage effective date will be the first day of the month following approval. If your application is not approved, you will be notified in writing and your check will be returned to you. ODS may change or amend the policy or premiums, upon approval by the Oregon Insurance Division, by giving a 30-day notice before the change is effective.

### Subsequent payments (Select one)

**Please select your payment preference for subsequent premiums:**

- AUTO PAY (EFT)** Upon acceptance, the initial premium will be deducted via Auto Pay (please fill out the Auto Pay authorization agreement below). After the initial draft, funds transfer automatically around the fifth calendar day of each month. If you prefer, you may attach a personal check for your first month's premium and Auto Pay will begin the following month.
- MONTHLY BILLING STATEMENT**  
A \$5 monthly administration fee is required with this payment method. You will receive a bill every month.
- QUARTERLY BILLING (EVERY THREE MONTHS)**  
A \$5 quarterly administration fee is required with this payment method. You will receive a bill every three months.
- FAMILY HEALTH INSURANCE ASSISTANCE PROGRAM (FHIAP) APPLICANTS**  
You do not need to include a premium, but you must submit a signed copy of your FHIAP Certificate of Eligibility with your application.

### Auto Pay authorization agreement

**Instructions:**

1. Complete and sign below as account holder for monthly automatic bank deduction of insurance premium.
2. Attach a photocopy of your voided personal check from the account to be drafted.
3. Submit the completed application and appropriate documents with your application.

Applicant: \_\_\_\_\_ Account holder: \_\_\_\_\_

I (or we, if this is a joint account) authorize ODS to charge my (our) checking account for monthly insurance premiums for the above named individual. I also authorize my bank named here to honor these monthly charges. This authority will remain in effect until I give my bank a reasonable chance to act upon it. I can stop payment by notifying my bank before my account has been charged.

Name of bank: \_\_\_\_\_

Signature of account holder: \_\_\_\_\_ Date: \_\_\_\_\_

You may be billed for the premium payment necessary to begin electronic deductions.  
If you wish to cancel your bank deductions, we must receive written notice 15 days before the next deduction date.

### Billing worksheet

<u>Billing option</u>	<u>MONTHLY</u>	<u>QUARTERLY</u>
Medical plan monthly premium	\$ _____	\$ _____
Rx rider (if applicable)	+ \$ _____	\$ _____
Dental plan monthly premium	+ \$ _____	\$ _____
Total due to ODS	= \$ _____	\$ _____

\* If no billing option is selected, then you are agreeing, by default, to a monthly billing statement with a \$5 monthly administration fee.

\*\* Individual benefit plans are not intended for sale as an employer-sponsored health benefit for employees. For this reason, an individual policy cannot be paid with a business check and must be drawn on personal accounts not affiliated with a business. For information on small employer health benefit plans, contact the ODS Sales and Account Services department at 503-243-3948 or 800-578-1402.